

# APPLICATION FOR EMPLOYMENT

Please note that dishonorable discharge from the U.S. Armed Forces will not necessarily be a bar to employment. Several factors are considered in determining an applicant's suitability for employment.

PLEASE READ THIS APPLICATION THOROUGHLY AND COMPLETE IT TRUTHFULLY. [DEALER] PERFORMS CRIMINAL HISTORY CHECKS ON ALL APPLICANTS. ALL PERSONS OFFERED EMPLOYMENT WILL BE REQUIRED TO PROVIDE THEIR DATE OF BIRTH AND SOCIAL SECURITY NUMBER AT THE TIME OF THEIR CONDITIONAL OFFER TO FACILITATE THIS CHECK.

ALL PERSONS OFFERED EMPLOYMENT WILL BE REQUIRED TO FURNISH PROOF OF IDENTITY AND LEGAL WORK AUTHORIZATION UPON COMMENCEMENT OF EMPLOYMENT.

If employed by [DEALER], will you continue to receive compensation from any other employer or business for services you will continue to perform on behalf of that employer or business? \_\_\_\_\_  
Yes No

Please describe any special skills, training, experience or credentials you feel add to your qualifications for the position sought with us (Please use additional sheets if you need more space to answer):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Title of Position Applying For: \_\_\_\_\_

\_\_\_\_\_ Full-time \_\_\_\_\_ Part-time \_\_\_\_\_ Temporary  
(check one)

## PERSONAL DATA

Applicant's Full Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Email address: \_\_\_\_\_

Home Telephone No: \_\_\_\_\_

Cellphone Number: \_\_\_\_\_

May we call you at work? \_\_\_\_\_ at home? \_\_\_\_\_

When is the best time to call you? \_\_\_\_\_

## QUALIFICATIONS AND JOB SKILLS

Do you have a currently valid state driver's license? \_\_\_\_\_  
Yes No

Driver's License No. \_\_\_\_\_  
State of Issuance: \_\_\_\_\_

Have you ever applied for employment or been employed by [DEALER] or any of its affiliated companies before? \_\_\_\_\_  
Yes No

If yes, please describe all positions held, the dates of employment and reasons for leaving.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

U.S. Military Service - list branch, dates of service, rank attained and nature of discharge.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## REFERENCES

You must identify three (3) **work-related** references and provide complete contact information as requested below:

Reference No. 1

Name Position/Company Telephone/Contact Info (Email)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Reference No. 2

Name Position/Company Telephone/Contact Info (Email)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Reference No. 3

Name Position/Company Telephone/Contact Info (Email)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## PAST EMPLOYMENT EXPERIENCE

Beginning with your most recent job (with your current employer), list any and all prior work experience that you have had during the past 7 years. Please use additional pages as necessary. [DEALER] reserves the right to contact any employer or person identified in this list for information or employment verification purposes.  
no

Please note that failure to provide complete information may result in your disqualification from consideration for employment.

Most Recent/Current Employer

Dates of Employment Name of Company Company Address / Telephone (Month/Year) and Your Supervisor Number / Email Address

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

